

## CITY OF COLLEGEDALE OWNER / BUILDER AGREEMENT

This agreement is between the City of Collegedale and the owner / builder who wishes to construct a new home or remodel an existing home in which the owner / builder intends to live. This agreement will allow the owner / builder to do the framing, electrical, plumbing, and mechanical work, with the proper permit, after having read and signed the following agreement.

1. The City of Collegedale Code Enforcement Department can not and will not act as a consultant to the owner / builder, or give any construction advise in any of the trades other than code meanings or interpretation.
2. The owner / builder must intend to make the building his / her own personal residence. The owner / builder must wait at least two-years before another owner / builder permit can be issued.
3. A complete set of plans must be submitted to the Code Enforcement Department and approved before permits will be issued.
4. The Code Enforcement Department strongly recommends that the owner / builder obtain the services of a licensed person in the appropriate trade as a consultant when needed.
5. The owner / builder must provide Workers Compensation insurance or sign an Affidavit of Insurance Exemption.
6. The Code Enforcement Department will make the requested inspections in the following order:
  - A. First inspection will be made upon request. If the work does not meet code -
  - B. The first reinspection will be made after requested changes are made. It is strongly recommended that a licensees tradesman be consulted.
  - C. A second reinspection will not be made until a licensed tradesman in the appropriate field has been consulted and certifies in writing the work meets or exceeds current code requirements. NOTE: The first inspection and the first reinspection will be made without extra fees but the second reinspection and any additional reinspections will require a \$25.00 charge for each inspection.

Building location: \_\_\_\_\_

**Check type of work to be done by owner / builder:**

**Framing**\_\_\_\_\_      **Electrical**\_\_\_\_\_      **Plumbing**\_\_\_\_\_      **Mechanical**\_\_\_\_\_

I \_\_\_\_\_ have read the above information and requirements and understand and agree to them.

Signed: \_\_\_\_\_

Owner / Builder

Date: \_\_\_\_\_